



## **Minutes of Board Meeting – 3<sup>rd</sup> of November 2010**

**Attendees:** Abigail Tripp (AT), Rosa Wright (RW), Sarah Coyte (SC), David Clarkson (DC), Giles Goddard (GG), Peter Truesdale (PT), German Rodriguez (GR)

**Apologies:** Richard Bridge (RB), Ken Hamilton (KH), David Fisher (DF)

**No conflicts of interest were reported**

**Minutes of Last Meeting** – Accepted

**Matters Arising**

### **Financial Report**

AT explained the financial report for October 2010. The income has been primarily connected to the Lambeth Forum Network. The recent expenditure is primarily the admin fees for WCDG to support WaCoCo, and the fees for the community audit. Southbank Forum and Outreach program also consisted of some of the items.

DC is going to email DF with some bullet points regarding the financial report, as he thinks some of the figures could be better presented on the report to give a better picture of the current situation.

### **Report back from Communications Sub Group and plans going forward**

The communications Sub Group has had one meeting to get everyone's input on communications.

#### **Newsletter**

Since the last meeting a weekly Tuesday email covering all relevant topics is now being sent rather than individual items as they come up. AT thought the newsletter was an improvement on prior communications.

#### **Website**

AT mentioned that DF had a meeting about the website with James Hatts from London SE1 and he agree to continue hosting the website, and update some pictures on it. AT also mentioned when the article for South Bank news about WaCoCo will completed it can be used as a new text for the existing website which will make it more friendly and accessible. AT asked GR to ask DF if he has pictures of the Expo that might be suitable for use on the website. AT said she will send a draft of the article to the comms group for their feedback.

AT said that at the moment the website is quite static and it can't be easily changed, but if we want a more interactive website, WaCoCo needs to involve a website design company to do it and find the budget for it and we need someone from the group to take responsibility for running the project as there is no budget to have WCDG oversee the project.

AT said there wasn't a lot of awareness of WaCoCo and the website has only had 600 visitors so far, so the group should make an effort to publicise the website more once the improvements have been made. Some admin fees are being paid to host the website and to make use of this money more people should be accessing it.

AT mentioned SCRAPE which can be a link to the WaCoCo website from a government feed to upload automatically information to the website from government links in relation to local area statistics, plans etc. AT has the information on this and will look into it.

DC suggested having events on the website might draw a broader audience but AT said this might be duplicated of SE1 website information.

AT would also like to have a meeting with Richard from Strudel to get his input as to the best solution for the website and the level of information and interaction that would be both useful and practical.

AT suggested the Comms Group should meet soon.

### **Community Audit**

The results from the Community Audit are available but GR requested feedback on how the results should be presented.

AT said that 5/6 summary points or conclusions would be useful from the report and an executive summary in addition would be useful to give the group a focus. In addition an indication of which groups raised issues would be useful in order to provide solutions. PT said that if one of the issues is community space then a proposal should be made about how to address this situation with the borough and provide more space for meetings and events. PT thinks this is at risk in light of the cuts the council will have to make, and in particular the current WAC site which is not generating any income currently for the borough. AT said in relation to this issue it might be useful to invite the chair of WAC to the next meeting to see if WaCoCo can be helpful to them. Richard and Ken should meet first to establish what might be needed in relation to WaCoCo's involvement.

### **Final Proposal on article for South Bank News**

Information to be published:

- General information about WaCoCo, aims, future, achievements to date, current members and explanations about what the various groups do.

- Outline the benefits of joining WaCoCo, by recent case studies with pictures if possible.

AT will prepare a draft to circulate to the Comms Group.

### **TRA Groups**

AT said she has signed up 2 Coops at Chaplin Close with first meeting next week – needs more Bishops Ward and Lambeth Road people to come to it. The meeting is Tuesday 6.15 at Cooper Close Coop opposite the Travelodge and AT encouraged the committee to advertise the meeting. The idea is to encourage networks for helping and support tenants and management committees within the estates. There will be further sessions for people to join AT is happy to receive emails from interested people.

### **Living Space**

This has been funded by the Youth and Children's section of the Council. The space is currently making a loss even though often users were being charged for the space.

### **A.O.B**

AT has been offered a discounted place at a conference at Westminster for £40 + VAT centring on neighbourhood renewal – the normal price would have been £175. It's two half days and AT asked if she could avail of funds from the Grassroots grant to attend. The committee agreed that it would be useful for AT to attend and that WaCoCo should meet the cost.